

# Semester-at-a-Glance Calendar

The Semester-at-a-Glance calendar is a helpful planning tool that allows you to create a one-page overview of your whole semester. The calendar includes important dates for students as well as place to track exams, tests, assignments and any personal tasks. Grab your syllabi and personalize this calendar to use as a reminder of what you have coming up and track your progression this semester!

## Tips for using the Semester-at-a-Glance Calendar

- Note the important dates included on the calendar, including holidays, those following a different day's schedule, and the drop dates with declining tuition refund amounts and the last day to drop without academic prejudice
- Referring to each of your course syllabi, add in all assessments and their value or percentage
- Colour code by course, if possible, for quick visual reference
- Don't forget to include any personal commitments - add in appointments, social events, or any extracurriculars
- Once everything is added to your calendar, it will be easy to identify your busiest weeks and plan ahead by breaking down larger projects and prioritizing tasks
- Make your calendar work for you - be flexible and make changes if needed!
- Display this calendar where you can see it daily for an extra reminder so you can plan accordingly and complete tasks on time

### Looking for more tips to help to stay on top of your semester?

Visit the ASC's learning skills library to find more time management resources and planning tools, including a complete guide to creating a semester plan, assignment planners, a workload estimator, and much more!

scan here



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Winter 2024 Semester-at-a-Glance</b>				<b>4 JANUARY</b> Lectures begin	5	6
7	8	9	10	11	12	13
14	15	16	17	18 Last day to add/drop 100% refund	19	20
21	22	23	24	25 Last day to drop, 50% refund	26	27
28	29	30	31	<b>1 FEBRUARY</b> Last day to drop, 25% refund	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
«««««		midterm break			»»»»»	
25	26	27	28	29 Last day to drop w/o academic prejudice	<b>1 MARCH</b>	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 <span style="border: 1px solid red; padding: 2px;">no lectures</span>	30
31	<b>1 APRIL</b>	2	3	4	5 Good Friday observed	6
7	8	9	10	11	12 Lectures end	13
14	15	16	17 Final exams begin	18	19 Final exams end	Grades released 5 p.m. April 24